

4th February 2022

Kia ora koutou

Apologies for a second letter for the day but this is important information for your child and whanau for next week.

### Health and Safety Planning

The school board and leadership have a full and comprehensive COVID Safety Plan to keep all our staff, students and community safe. This is a large document with a vast amount of detail. We will make this available to parents next week if you would like to see the full document.

The basic requirements are:

- MASKS are compulsory for all students
- Basic Hygiene Practice
  - Specific teaching and modelling of good hand hygiene, cough, and sneeze etiquette, avoiding touching your face, and regularly cleaning and disinfect surfaces.
  - Regularly wash and thoroughly dry your hands or use hand sanitiser
  - Sneeze and cough into your elbow.
  - Keep your distance from people you do not know.
  - Clean or disinfect shared surfaces often.
  - Students need to have their own equipment and not share items if possible.
  - Hand sanitiser at entrances to classrooms and the office.
- Sick / Unwell
  - When staff or learners get sick, they must stay home and get tested. If you have cold, flu or COVID-19 symptoms, stay home. Call your doctor or Healthline on 0800 358 5453 for advice about getting tested.
  - As students arrive in the morning, class teachers will monitor the health of children.
  - If a child appears unwell with Covid-19, cold or flu symptoms, they will need to go home.
  - If Covid-19, Cold or Flu symptoms develop during the day, the above will also apply.
- Water - all students need to bring a water bottle for their use
- No large indoor gatherings and keeping classes separate in indoor settings. This means no assemblies or mixing of classes
- No non essential visitors onsite.
- If parents need to visit, please contact the office in advance to make an appointment.

### Additional Information

One of the key health measures in place is to avoid congestion and having too many people congregate at the school gates. Our main busy spot is along Chivalry Road in the afternoons. To help eliminate this risk, we will be staggering the finish times for our classes. The details are as follows:



2.50pm

Main entrance (past hall up drive)- Rms 3,4

Pedistation Crossing - Rm 9

Dental Clinic entrance - Rm 13

2.55pm

Main entrance (past hall up drive) - Rm 1

Pedistation Crossing - Rm 6, 10

Dental Clinic entrance - Rm 12

3.00pm

Main entrance (past hall up drive) - Rm 2, 8

Pedistation Crossing - Rm 5

Dental Clinic entrance - Rm 11

Buses will run as normal and all students must be masked.

We will send out regular updates in our newsletters. If you have any questions, please do not hesitate to contact us.

Ngā mihi

A handwritten signature in black ink, appearing to read 'Mark Whitford'.

Mark Whitford  
Principal / Tumuaki