

### **PROSPECTUS**



### Vision / Mission / Values

### Our School Vision

Inspire, Challenge and Empower

### Our Mission

To create a safe and caring learning community that empowers learners to strive for personal excellence in an ever changing world

Our 4 R's:
Respect, Responsibility, Relationships and Resilience





Hauora

Agency







### Principal's Message

The early adolescent years are a crucial time in a young person's life.

At Glenfield Intermediate we acknowledge that adolescence is a time characterised by significant physical, social, emotional and intellectual change for young people. We provide a clearly distinctive learning programme that suits this special time in their development.

We are passionate about students achieving personal excellence and ensuring that they succeed as individuals. This means focusing on the whole child and ensuring their academic, emotional, social, and cultural wellbeing. By developing positive relationships with students, the staff provide opportunities for your child to discover more about themselves so they can develop the skills and attributes to succeed in an ever changing world.

At Glenfield Intermediate we provide an innovative learning environment that all students will find engaging and stimulating. We focus on using and accessing all available resources to inspire, challenge and empower students to work collaboratively, which promotes student progress and holistic wellbeing.

We value community involvement and see the home/school partnership as an essential element in ensuring that all students succeed. We invite you to be fully involved in your child's two years with us as they progress through these challenging but rewarding times.

The staff and I look forward to working with you to meet the needs of your child and the community.

Mark Whitford Principal

### **ERO QUOTE:**

Respectful learning relationships between students and teachers, provide learners with a sense of wellbeing, and valuing of their cultural and individual identities.







### **Learning and Achievement**

The Glenfield Intermediate curriculum provides all students with a range of innovative learning opportunities with a strong focus on high levels of progress to attain personal success. This is achieved by providing personalised learning programmes aimed at meeting the individual needs of all students. Students have agency over their learning and take ownership of what their next learning steps are and how they will progress. The students are very proud of the accelerated progress that they make during their time at our school.

Glenfield Intermediate encourages deep learning through a context based curriculum. Mathematics and literacy skills are taught independently as they are the foundation of the learning that occurs at Glenfield Intermediate. Our 4 R's are targeted within each context and reinforced continually throughout the year. Digital technologies are used to support authentic and collaborative learning. Glenfield Intermediate provides all students with access to a range of digital technologies to personalise and support their learning.

Sharing of students learning occurs in many and varied ways throughout the year. This enables parents to be informed and involved in their child's learning journey.

BYOD: Students are able to bring a mobile digital device to school. Students are encouraged to use their own device to support learning in the classroom and at home. While at school the internet and the school's online environment can be accessed via the schools WiFi system.

### **ERO QUOTE:**

School achievement information shows that many students make accelerated rates of progress by the time they leave Glenfield Intermediate.







### **Gifted and Talented**

We offer a range of gifted and talented programmes at Glenfield Intermediate. We encourage our students to achieve success in all walks of life.

We cater for many different types of gifted and talented abilities including academic, leadership, performance, The Arts and sports. These include but are not limited to:

- Enrichment Classes
- Computer coding
- Mathex
- Otago Problem Solving Challenge
- North Harbour Science and Technology Fair
- Afterschool sporting opportunities
- GIS Showcase

- Robotics
- ICAS Examinations
- Literature Quiz
- APPA and Rotary Speech competitions
- Sports Camp
- School Production
- Glenfield Has Talent



The school curriculum is integrated, and clearly focused on effective teaching and learning.











### **Specialist Teaching**

At Glenfield Intermediate we offer a specialist programme based around The Arts and Technology learning areas.

The vision of The Arts is to provide learning opportunities for all students through each of the disciplines: Music, Drama, Dance and Visual Art. Through movement, music and image, The Arts transform student's creative ideas into expressive works that communicate meaning.

The aim of 'Technology Education' is for students to develop a broad technological literacy that will equip them to participate in society as informed citizens and give them access to a vast number of technology related careers. They will learn practical skills as they develop models, products and systems. Glenfield Intermediate provides a range of technologies for students including Digital Media (in our TV studio), Food and Design Technology and Hard Materials.

### **Learning Languages**

We also have a purpose built 'Confucius Classroom' where all students learn about the Chinese language and culture. This programme is taught by Mandarin Language Assistants with support from the classroom teacher.

ERO QUOTE: Students experience success through inclusive class programmes and the provision of specialist teaching programmes.



### Positive Behaviour for Learning

At Glenfield Intermediate we promote a school culture where positive behaviour and learning thrive. We achieve this by explicitly teaching students what is expected in all facets of school life. This programme is based around our 4 R's (RESPECT, RESPONSIBILITY, RELATIONSHIPS and RESILIENCE).

### Key strategies used:

- Teaching values and appropriate behaviour as a part of the curriculum
- A consistent approach to dealing with student behaviour whilst recognising individual student needs
- A focus on positive incentives including: STAR Cards, Badges, Principal's Honours Roll, and Principal Certificates
- Fostering 'student agency' by encouraging students to take ownership and make decisions around the school

### **Pastoral Care**

The pastoral care of our students is an important element at Glenfield Intermediate. The school assists in the overall personal development of our students but also recognises that we need a strong home/school relationship to achieve our collective goals.

### Our pastoral care involves:

- Clear guidelines and high expectations which allow students to learn and teachers to teach
- The 'Learning Hub' which is a designated learning space where students receive support to meet their academic, behavioural, emotional or social needs
- Counselling services for students
- Strong links with outside community agencies to support our students and their families

### **ERO QUOTE:**

A positive school culture that enables students to be confident and independent learners.





### **Transition Process**

We make every effort to ensure our students move from primary school to Glenfield Intermediate with confidence and without anxiety. The following steps are taken to assist children in moving from their primary school.

- 1. Our senior leaders visit each of the primary schools and hold open meetings for parents to ask questions.
- 2. Our senior leaders, student prefects and other groups visit each of the primary schools and give a presentation to the Year 5/6 students.
- 3. Parents and their children are invited to attend
  - our school tours in term two
  - information evenings for prospective parents and students in term three
- 4. All Year 6 students from our contributing schools spend half a day at Glenfield Intermediate working in our specialist classrooms.
- 5. We ask your child's Year 6 teacher to complete a profile form. All the information gathered helps us to understand each child's academic needs as well as their personal qualities.
- 6. We try to place your child with someone else from their last school based on recommendations from the Year 6 teachers, and special parental requests.

### ERO QUOTE:

Parents affirm that the common language of learning between schools (in the Kāhui Ako) and within the school enhances their children's transition points and learning.







### **Uniform**

The Board of Trustees' requires that all students are in school uniform. It is expected that students will care for their uniform and maintain a good standard of personal hygiene. All items must be clearly named. Students must arrive at school and leave from school in full school uniform.

All items of uniform except footwear are available from the school's uniform supplier, NZ Uniforms. The NZU store is located at 19A Douglas Alexander Parade, Albany, Auckland 0632. You can find further details as well as purchase online at glenfieldintermediate.nzuniforms.com





### **Beyond the Classroom**

Physical health and wellbeing is a focus at Glenfield Intermediate. The programme includes regular fitness and physical education lessons. A special part of the programme is the integration of the 'GIS Bike Track.' The track is used during learning time as well as at lunchtime. This is an amazing facility for our students.

Glenfield Intermediate offers a wide range of co-curricular activities in sport, the performing arts and cultural groups to develop personal skills in an individual or team situation.

### Sport

At Glenfield Intermediate we provide many different sporting opportunities. This includes:

- Whole school events
  - o cross country and athletics
- Interschool day competitions
  - o softball, cricket, dance sport, orienteering, cross country, football, rugby, rugby league, netball, badminton, table tennis, basketball, hockey, volleyball, touch, athletics
- Afterschool competitions
  - o basketball, netball, water-polo and touch
- Sports Camp at Totara Sports Christian Camp in Matamata
  - o This involves a week long camp competing against 7 other schools in 30 different sporting codes











### **Cultural and Performing Arts**

- Kapa Haka
- Pasifika Group
- Bollywood
- Rock Band
- School Production
- Ukulele
- Marimba Group
- Percussion Group
- Choir
- Dance Sport

### ERO QUOTE:

Students enjoy a wide range of cultural and sporting opportunities, including opportunities to explore robotics and to learn Mandarin.







- Student Prefects
- Class Captains
- PB4L Ambassadors
- Bike Track Committee
- Radio Station Team
- Environmental Group
- Road Patrol
- Librarians

### **Enrolment**

To enrol your child at our school you are asked to:

- 1. Complete the enrolment forms at the back of this prospectus.
- 2. We will need copies of the following:
  - a. Your child's birth certificate or passport;
  - b. Proof of address for In Zone only (power bill, phone bill etc)
  - If you are not a New Zealand citizen we must have a copy of the Visa from the passport;
  - d. A photocopy of your child's mid-year Year 6 report;

Glenfield Intermediate has a school zone. Full details of the zone, as well as enrolment dates, deadlines and requirements, are available on the school website. Alternatively please contact the school office.

NB. Payment of donations and fees ARE NOT due with the enrolment forms



### School Day

- School starts at 8.45am and ends at 3pm
- Students should be at school by 8.30am to organise themselves for the day
- We have three learning sessions during the day with breaks at 10.30am (30mins) and 12.30pm (60 minutes)
- Buses
  - o Auckland Transport operate three buses in the mornings and afternoons
  - They cover Bayview, Beach Haven, Windy Ridge and Target Road areas.
  - Please refer to the Auckland Transport website for route details (search Glenfield Intermediate)







## **ENROLMENT FORM**

Office use of In Zone
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PERSONAL STUDENT DETAILS Please provide: a) birth certi	Please provide: a) birth certificate/passport - if born in New Zealand, b) passport - if not born in New Zealand
First name:	Sumame:
Preferred name:	Previous school:
Gender:   Male / Female	Date of birth:
Year level: 7/8	Address:
Mail to whom:	
Siblings currently at GIS: Name:	
Siblings previously at GIS: Name:	Years attended:
Parents previously at GIS: Name:	Years attended:
ETHNICITY	Country of birth:
D NZ European	□ Asian (please specify)
D NZ Māori lwi	Other (please specify)
□ Pasifika (please specify)	(Tick more than one if applicable)
First language leamt/spoken from birth :	Main language spoken at home:
NATIONALITY (If NOT a New Zealand Citizen - please complete the following and provide passports) Country of Citizenship:	nplete the following and provide passports)
1) Visa Type (Parent) Work / Student / Permanent Resident / Other	2) Visa Type (Student) Student / Permanent Resident / Other
Parent's passport number.	Student's passport number:
Visa expiry date: // /	Visa expiry date:/
STUDENTS NOT BORN IN NEW ZEALAND	Refugee (please circle) Yes No
Date of entry to New Zealand:	Date first started school in NZ:
Total years of schooling overseas:	Total years of schooling in NZ:
CAREGIVER 1	Relationship to student:
Title: Family name:	Occupation:
First name:	Workplace:
Address:	Email:
Phone: Mobile phone:	Work phone:
CAREGIVER 2	Relationship to student:
Title: Family name:	Occupation:
First name;	Workplace:
Address:	Email:
Phone: Mobile phone:	Work phone:

FFICE USE ONLY					
TECH	SNOH	ETAP	ENROL	ENROLMENT NO.	ROOM NO.

EMERGE	EMERGENCY CONTACT 1  Relationship to student:	
Name: Phone:	Occupation:  Mobile phone: Work phone:	
CUSTOD	CUSTODY ISSUES Note custody issues here. Attach copy of Court Order, etc	
MEDICAI This infor	<b>MEDICAL INFORMATION:</b> To help us care for your child in any illness or emergency situation, would you please answer the following questions. This information will be strictly confidential (Privacy Act 1993) and will only be revealed to necessary staff members to ensure the safety of your child. If you wish to discuss any health concerns further, contact the School First Aider on 4446582 ext 802.	stions. ur
<u>.</u>	<b>Medication:</b> I give permission for Panadol to be administered if required. $\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \$	
2.	Existing Medical Conditions (eg Asthma, Diabetes, Epilepsy, Rheumatic Fever, Hepatitis A, B, or C, HIV, Glandular Fever, Migraines Heart Conditions, ADHS, Nose Bleeds, Skin condition)	ines,
ώ	Asthma Sufferers Only: Reliever:Preventer:	
	Has your child been hospitalised with Asthma? Does your child have an Asthma Plan? If "yes", please give a copy of the Plan to the school office.	
4.	Allergies:	
ינט		
PAREN	PARENT/CAREGIVER UNDERTAKING	
0 0	I acknowledge that all the information provided is true and correct. I accept that in signing this form, we abide by the policies, rules and regulations of the school  I will support the school to ensure that my child will (a) be punctual; (b) wear correct uniform (clearly named); (c) obey school rules	and
		y Act
000	I will advise the school office of any change of address or contact telephone numbers I will also advise the school office in the event of any custody changes that may affect access to my child If a child requires special medication at school, a Medical Consent form must be filled out. Medication must be labelled clearly and instructions explicit. Medication will be kept in the Health and Well-being Room.	
Signature :	rre : Date:	
CHECK	CHECKLIST - I have included the following in my enrolment application:	
000000	Photocopy of Birth Certificate or Passport (with VISAS if not born in NZ) Proof of address for In Zone students (power bill, rates bill etc) Photocopy of Year 6 Mid Year Report from primary school (if available) Student Digital Technology and Internet use Agreement Online Publication of Student Images Blanket Consent for EOTC Form Sporting Intentions Form	

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## Glenfield Intermediate Schoo

# Student Digital Technology and Internet Use Agreement

### **Terms and Conditions**

- the only purpose for Digital Technology resources is to support teaching and classroom learning
- and the Internet. (Glenfield Intermediate School currently uses N4L, as a form of protection. This stops the school will do its best to keep me safe while I use global information systems such as the computer users accessing a wide range of unsavoury sites.
  - I know that I am not permitted to access material through the Internet that is offensive (eg. pornographic), dangerous, inappropriate at school, or illegal. I am forbidden to pass on such material by copying, storing or printing it i≡
    - If I use e-mail at school, I am not permitted to send any messages that are offensive, dangerous, inappropriate at school, or illegal .≥
- I may use the Internet or e-mail at school only if there is a teacher supervising me I am not permitted to download any software on school computers. This includes music, movie and game file >. <u>≥</u>
- I may be charged for excessive and unauthorised use of ICT resources, including Internet time

### 2

- take care of Digital technology resources
  - be careful with equipment and furniture
- respect the copyrights on software that prohibit copying
  - use only school software on school computers
- be considerate of other users
- share available equipment
- be careful not to waste computer resources such as paper, etc
  - avoid disruption of the running of any computer or network
- take care not to scan or display graphics, record or play sounds, or type messages which could cause offence to others
- remove immediately from the screen any material that would not be allowed at school which I may accidentally come across, and advise the teacher immediately not use any discs or CDs from home on school computers

## I understand I need to be responsible for privacy and security က်

- This includes anyone else. I will not give anyone on the internet, information about myself or addresses, phone numbers, photographs and/or credit card information
  - I will advise the teacher if I come across a virus or security problem

or conditions in this Agreement, school disciplinary action may be taken and/or legal action may be Student: I understand and will abide by the above agreement. I accept that if I violate any of the above terms

Student's signature
Student's Name (in full)

## As parent/guardian of this student I have read the Terms and Conditions for Internet access. I understand that Parent/Caregiver Undertaking

precautions to eliminate controversial material. (Glenfield Intermediate School subscribes to N4L who block unsuitable sites for our users). However, I also recognise it is impossible for Glenfield Intermediate School to restrict access to all controversial materials and I will not hold the school or its staff responsible for any material this access is designed for educational purposes and that Glenfield Intermediate School has taken available acquired on the network. I further understand that access to this service may be denied if the terms and conditions of the Agreement are

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Parent / Caregiver signature



## Glenfield Intermediate School

## Online Publication of Student Images

### Rational

The school uses a range of learning technologies to enhance student learning. These include electronic mail (email) and the Internet. From time to time, we publish on the school's Internet website, material for educational purposes, to share the results of learning within the school community, and to promote the school within the wider community. This may include examples of students' schoolwork and images of students and groups of students in activities at the school. Images of students may include scanned, digital, or video images of them taking part in school or class activities.

### Purpose

There are three main reasons the school publishes student material online:

- to educate the student in accordance with the national curriculum, including the role and use of technology in society;
- ii. to encourage the student to be part of and participate in the school community; and
- to promote the school in the wider community.

### Guidelines

- The school will publish the material only on its own website and New Zealand based websites endorsed by the Ministry of Education.
- $\sim$ visitors to these websites, of images of the students and their work. The school acknowledges that it cannot control who accesses the website on which students' images or material is published or the copying, by
- ယ numbers will not be available on the websites. The school will identify students on the websites only by their first name and year at school. Students' surnames, home addresses and telephone
- 4. grammatical errors copyright of third parties. All the student material published online will be subject to an editing process, which will include the correction of spelling and The school will not publish material online that may defame anyone, be objectionable from a human rights point of view, be obscene, or infringe the
- Ö policy for the online publication of student images and work. The school has a designated privacy officer who is available to answer any enquiries from parents or students about the operation of the school's

# Parent Permission, for the Online Publication of a Primary Student's Image and Work

Student's name  Date:  Signature of Parent or Legal Guardian	I <u>DO NOT</u> give consent for the above.	Date: Signature of Parent or Legal Guardian	I confirm I have the necessary authority to give this permission.	in strict compliance with the school's policy for the online publication of student images, work and name, and the associated guidelines. I agree that this consent shall continue until I withdraw my consent by notice to the school or until the student ceases to be enrolled in the school, whichever occurs first.	student's first name and last name initial eg. Sam P and year at school	work that he or she may create at school	images of the student on the Internet,	l authorise Glenfield Intermediate School to publish	As the Parent or Legal Guardian of(full name of Student)	have read and understand Glenfield Intermediate School's policy on the Internet publication of student images, student work and student name, and the guidelines contained in the policy.	Iname of Parent /Legal Guardian)
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# Glenfield Intermediate School

## Blanket Consent for EOTC

Education Outside The Classroom (EOTC) is the name given to all events/activities that occur outside the classroom, both on and off the school site. This includes sport.

Our school believes in using a range of environments and experiences to enhance our students' learning.

We have ready access to the beach, rivers, mountains, and the bush in our area and beyond. We are also close to various built environments in our community. These areas are rich learning environments for our students both in and out of school. They need to learn how to be safe. Our school also values the concept of providing students with opportunities. Thus some of the learning for students occurs beyond the school site and this document is seeking your consent for your child/ren to participate in such learning.

The Ministry of Education's **EOTC guidelines** identify four EOTC activity types, each with recommended types of parental/caregiver consent. In brief they are:

	ne Te	J.	Je Je	Je Je
Type of consent	(i) No consent sought or blanket consent (ii) Separate consent for each event or programme	(i) <b>Blanket consent</b> at enrolment. (ii) <b>Separate consent</b> for each event or programme	(i) Blanket consent at enrolment. (ii) Separate consent for each event or programme	(i) Separate consent (ii) Separate consent for each event or programme
Description	On site- in the school grounds (i) Lower risk environments (ii) Higher risk environments*	Off-site events in the local community occurring in school time (e.g. class trips, sports events) (i) Lower risk environments (ii) Higher risk environments*	Off-site events - finishing after school finishes (e.g. rock band competition, robotics etc) (i) Lower risk environments (ii) Higher risk environments*	Off-site residential overnight events (e.g. camp, overseas trips) (i) Lower risk environments (ii) Higher risk environments*
Type of event	٧	B	O	٥

<sup>\*</sup>Involves risk assessed to be greater than that associated with the average family activity

and identify the management strategies All EOTC activity categories require staff to undertake an analysis of the risks, and ide required to eliminate, isolate and minimise the risks. Emergency procedures are also in place.

BLANKET CONSENT	
I/we agree to the participation of	In lower risk category A, B and C
EOTC events while a student at Glenfield Intermediate School	
I/we have provided the school with up to date medical, supe will make every endeavour to keep this information current.	I/we have provided the school with up to date medical, supervision and learning information through the enrolment form and will make every endeavour to keep this information current.
Name:	Signature:
	Date:
Name:	Signature:
	Date:





## Sporting Intentions



Student
Name

sports you may be intending to play at Glenfield Intermediate School. In order to plan for our afterschool sports teams next year, please tick the afterschool

finding out more about it. This DOES NOT commit you to playing the sport but indicates your interest in

confirmed early Term 1 each year. sporting organisations and require the payment of registration fees. Costs will be All afterschool activities have an associated cost as they are organised by outside

attend and pay registration fees at this evening - full details to be advised in Term 1. A Sports Registration evening will take place early in Term 1. You will be required to

SPORT	Tick if interested	Shirt/Dress size 8,10,12,14,S,M etc
Basketball (Term 1/2) Monday afternoon/evening		
Basketball (Term 3/4) Monday afternoon/evening		
Hockey (Term 2/3) Monday or Tuesday afternoon/evening		
Netball (Term 2/3) Thursday afternoon/evening		
Touch (Term 4) Thursday afternoon/evening		
Water Polo (Term 1/2) Tuesday afternoon/evening		N
Water Polo (Term 3/4) Tuesday afternoon/evening		N

### Starting at GIS.....



"When I first started at GIS was a bit nervous but very excited. I was nervous because I was in a different class from most of my friends but I soon realised that everyone at GIS is very friendly (the teachers are awesome too). I love all of the opportunities - sports, tech, Kapa Haka, dancing, singing and leadership roles! So far I am loving Glenfield Intermediate. I'm sure you will too!"

Georgia

"On my first day at GIS, I was definitely nervous as I didn't know anyone except for my three friends I had from primary.school. On my second day, I was so happy that people included me. I was also really pleased to see that everyone is just 1 big group of friends! In conclusion, I am very glad that I decided to attend GIS, it's an amazing school and I would recommend it to every year 6."

Geno





"Starting at G.I.S was scary at first because there were so many new people and I didn't know what to expect. When I was in my new class I was with some of my friends from primary but what shocked me was how nice and friendly my new classmates were and I made so many new friends. There are so many things I can participate in but I picked playing cricket on the zone day and everyone on my team was also very nice and helped me. Digital Media was also very fun because we had a choice in what we could do and the teacher would help us with any problems. G.I.S is an amazing place to be."



"On the first day of intermediate I was definitely feeling really nervous because I didn't know anyone in my class but I soon came to realise that everyone was really kind and it was really easy for me to find friends. My teacher is super helpful and in just one term I have already learnt so much. I have really been enjoying Glenfield Intermediate especially tech (performing arts, art, food and hard tech) as well as Diversity which is our school choir."

Hiba



"On my first day at Intermediate I was not nervous. I was excited to see lots of my friends from primary school and also to make new friends. I really liked my teacher, she was so welcoming and kind. There is so much to do at GIS. I have enjoyed all of the tech classes, being involved in sport zone days, playing basketball and waterpolo, trying out robotics and going to sports camp. I think GIS is an amazing school!"

Keenan

"When I started at GIS, I was nervous but when I walked past the main office I was instantly calmed because I saw familiar faces. Once I settled into my new classroom, my teacher welcomed me and all the other new students with love. She really helped me with my studies. During my time here at GIS I have become comfortable making new friends and joining new sports that I have not tried before. I really enjoy learning at GIS, I hope you will

Meleseini





138 CHIVALRY ROAD, GLENFIELD NORTH SHORE , AUCKLAND.

Ph: 09 444 6582

Email: enquiries@glenfieldint.school.nz www.glenfieldint.school.nz

GLENFIELD INTERMEDIATE SCHOOL